



DEPARTMENT OF THE NAVY  
U. S. NAVAL SUPPORT ACTIVITY NAPLES ITALY  
PSC 817 BOX 1  
FPO AE 09622-0001

NAVSUPPACTNAPLESINST 5100.10B CH-2  
N35  
19 AUG 2021

NAVSUPPACT NAPLES INSTRUCTION 5100.10B CHANGE TRANSMITTAL 2

From: Commanding Officer, U.S. Naval Support Activity, Naples, Italy

Subj: TOBACCO POLICY

Encl: (1) Revised Enclosure (1)

1. Purpose. To promulgate change transmittal 2 to subject instruction, reporting changes to U.S. Naval Support Activity, Naples, Italy, Capodichino smoking area locations.

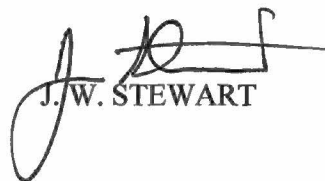
2. Action. Replace enclosure (1) of the basic instruction with enclosure (1) of this change transmittal.

3. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Assistant for Administration, Directives and Records Management Division portal page at: <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact the local records manager or the OPNAV Records Management Program (DNS-16).

4. Review and Effective Date. Per OPNAVINST 5215.17A, NAVSUPPACT Naples will review this instruction annually on the anniversary of its effective date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect `date if it still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the need for cancellation is known following the guidance in OPNAV Manual 5215.1 of May 2016.

  
J.W. STEWART

Releasability and distribution:

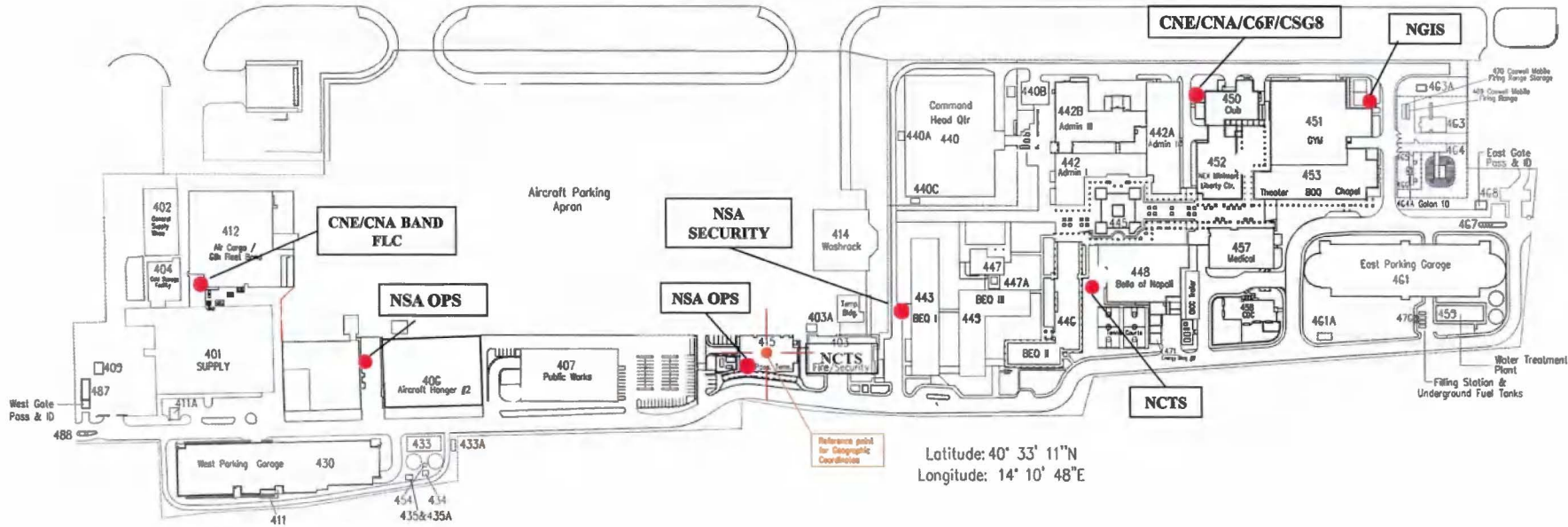
NAVSUPPACTNAPLESINST 5216.4DD

Lists: I through IV

Electronic via NAVSUPPACT Naples website:

[https://www.cnic.navy.mil/regions/cnreurfacent/installations/nsa\\_naples/about/departments/administration\\_n1/administrative\\_services/instructions.html](https://www.cnic.navy.mil/regions/cnreurfacent/installations/nsa_naples/about/departments/administration_n1/administrative_services/instructions.html)

# NAVSUPPACT NAPLES DESIGNATED SMOKING AREAS CAPODICHINO



Latitude: 40° 33' 11"N  
Longitude: 14° 10' 48"E

Reference point for Geographic Coordinates

- |  |  |   |
|--|--|---|
| 401 SUPPLY WAREHOUSE                     | 434 POTABLE WATER PUMP STATION           | 453 CAPO INN (LIB/THREATRE/CHAPEL)      |
| 402 GENERAL SUPPLY WAREHOUSE             | 435 HYDRAULIC PUMP HOUSE                 | 455 ENERGY BLDG #1                      |
| 403 FIRE & SECURITY                      | 435A FIRE PROTECT WATER TANK (UNDERGRND) | 457 MEDICAL \ DENTAL CLINIC             |
| 403A ELECTRICAL SUBSTATION               | 440 CH                                   | 458 CHILD DEVELOPMENT CENTER            |
| 404 COLD STORAGE FACILITY                | 440A ELECTRICAL SUBSTATION               | 459 WATER TREATMENT PLANT               |
| 406 AIRCRAFT HANGER #2                   | 440B ELECTRICAL SUBSTATION               | 461 EAST PARKING GARAGE                 |
| 407 PUBLIC WORKS FACILITY                | 440C ELECTRICAL SUBSTATION               | 461A SEWAGE PUMP STATION                |
| 409 ENEL SWITCH STATION                  | 440D CH GUARD SHACK                      | 463 KENNEL                              |
| 411 NAVY SWITCH STATION                  | 441 ELECTRICAL SUBSTATION #C             | 463A ELECTRICAL SUBSTATION              |
| 411A ELECTRICAL SUBSTATION               | 442 ADMIN I                              | 464 SMALL ARMS MAGAZINE                 |
| 412 AIR CARGO TERMINAL / 6TH FLT BAND    | 442A ADMIN I                             | 464A GOLAN 10                           |
| 415 AIR PASSENGER TERMINAL SUBSTATION #1 | 442B ADMIN III                           | 465 SHERIFF KIT MAGAZINE #1             |
| 417 AIR TERMINAL GATE/SENTRY HOUSE       | 443 BACHELOR HOUSING (BED I)             | 466 SHERIFF KIT MAGAZINE #2             |
| 418 PEST CONTROL OFFICE (TRAILER)        | 444 BACHELOR HOUSING (BED II)            | 467 EAST GATE HOUSE                     |
| 423 FIRE/RESCUE STATION                  | 445 FLAG POLE                            | 468 PASS & LD. @ EAST GATE              |
| 424 HANDBALL COURT                       | 446 BACHELOR HOUSING (BED III)           | 469 CASWELL MOBILE FIRING RANGE         |
| 428 UEPH #1                              | 447 MARINE GENERAL PURPOSE BLDG          | 470 CASWELL MOBILE FIRING RANGE STORAGE |
| 429 ALARM CONTROL CENTER                 | 447A ELECTRICAL SUBSTATION               | 471 ENERGY BLDG #2                      |
| 430 WEST PARKING GARAGE                  | 448 BELLA di NAPOLI                      | 476 FILLING STATION & UNDERGROUND TANKS |
| 433 FIRE PUMP HOUSE                      | 450 CONSOLIDATED CLUB                    | 484 TRAILER #1 MOTOROLA                 |
| 433A ELECTRICAL SUBSTATION               | 451 GYM/POOL                             | 485 TRAILER #2 MOTOROLA                 |
|  | 451A GYM VOLLEYBALL COURT                | 486 TRAILER #3 ADMIN OFFICE             |
|  | 452 EXCHANGE                             | 487 PASS & LD. @ WEST GATE              |
|  | 453 CAPO INN (LIB/THREATRE/CHAPEL)       | 488 WEST GATE HOUSE                     |
|  |  | 498 ALENIA BLDG                         |
|  |  | 497 GESCA CAPO WAREHOUSE                |

BASE WIDT DI-NKA ATFD SMOKING AREAS



PROJECT NUMBER	SCALE	DATE	BY	CHKD	ENGR.	DESIGN
	N/A	5/28/13	THOMPSON			
CONSTR. CONTR. NO.						
PLANNING DRAWING NO.						
SHEET	OF					
ISSUING NO.						
DESIGNED						
DRAWN						
CHECKED						
IN CHARGE						
PROGRAM MGR						
PROJECT MGR						
OWNER						
REVIEW						



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PSC 817 BOX 1  
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NAVSUPPACTNAPLESINST 5100.10B CH-1  
N35  
12 MAY 2021

NAVSUPPACT NAPLES INSTRUCTION 5100.10B CHANGE TRANSMITTAL 1

From: Commanding Officer, U.S. Naval Support Activity, Naples, Italy

Subj: TOBACCO POLICY

Encl: (1) Revised Enclosure (1)

1. **Purpose.** To promulgate change transmittal 1 to subject instruction, reporting changes to U.S. Naval Support Activity, Naples, Italy, and Naval Computer and Telecommunications Station, Naples, Italy, smoking area location.
2. **Action.** Replace enclosure (1) of the basic instruction with of enclosure (1) of this change transmittal.
3. **Records Management**
  - a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Assistant for Administration, Directives and Records Management Division portal page at: <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.
  - b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact the local records manager or the OPNAV Records Management Program (DNS-16).
4. **Review and Effective Date.** Per OPNAVINST 5215.17A, NAVSUPPACT Naples will review this instruction annually on the anniversary of its effective date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect `date if it still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the need for cancellation is known following the guidance in OPNAV Manual 5215.1 of May 2016.

  
J. W. STEWART

Releasability and distribution:

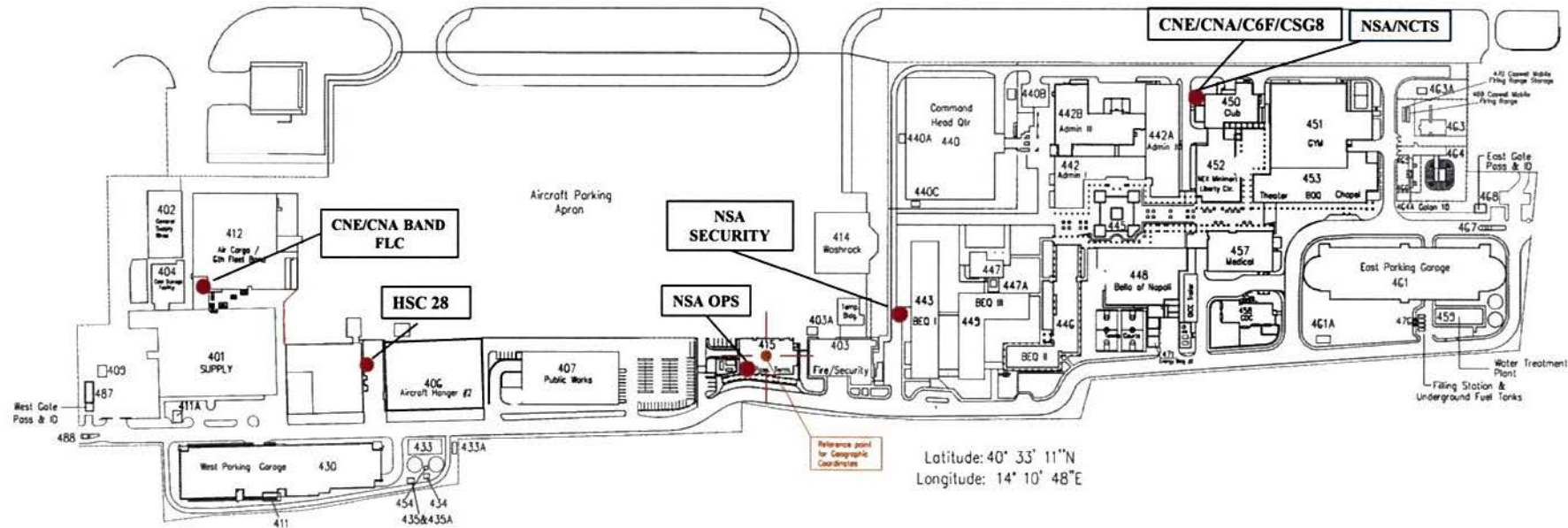
NAVSUPPACTNAPLESINST 5216.4DD

Lists: I through IV

Electronic via NAVSUPPACT Naples website:

[https://www.cnic.navy.mil/regions/cnreurafcent/installations/nsa\\_naples/about/departments/administration\\_n1/administrative\\_services/instructions.html](https://www.cnic.navy.mil/regions/cnreurafcent/installations/nsa_naples/about/departments/administration_n1/administrative_services/instructions.html)

# NAVSUPPACT NAPLES DESIGNATED SMOKING AREAS CAPODICHINO



- 401 SUPPLY WAREHOUSE
- 402 GENERAL SUPPLY WAREHOUSE
- 403 FIRE & SECURITY
- 403A ELECTRICAL SUBSTATION
- 404 COLD STORAGE FACILITY
- 406 AIRCRAFT HANGER #2
- 407 PUBLIC WORKS FACILITY
- 409 ENCL SWITCH STATION
- 411 NAVY SWITCH STATION
- 411A ELECTRICAL SUBSTATION
- 412 AIR CARGO TERMINAL / 6TH FLT BAND
- 415 AIR PASSENGER TERMINAL
- 416 SUBSTATION #1
- 417 AIR TERMINAL GATE/SENTRY HOUSE
- 418 PEST CONTROL OFFICE (TRAILER)
- 423 FIRE/RESQIE STATION
- 424 HANDBALL COURT
- 426 UEPH #1
- 428 ALARM CONTROL CENTER
- 430 WEST PARKING GARAGE
- 433 FIRE PUMP HOUSE
- 433A ELECTRICAL SUBSTATION

- 434 POTABLE WATER PUMP STATION
- 435 HYDRAULIC PUMP HOUSE
- 435A FIRE PROTECT WATER TANK (UNDERGRND)
- 440 C4I
- 440A ELECTRICAL SUBSTATION
- 440B ELECTRICAL SUBSTATION
- 440C ELECTRICAL SUBSTATION
- 4400 C4I GUARD SHACK
- 441 ELECTRICAL SUBSTATION #C
- 442 ADMIN I
- 442A ADMIN II
- 442B ADMIN III
- 443 BACHELOR HOUSING (BEO I)
- 444 BACHELOR HOUSING (BEO II)
- 445 FLAG POLE
- 446 BACHELOR HOUSING (BEO III)
- 447 MARINE GENERAL PURPOSE BLDG
- 447A ELECTRICAL SUBSTATION
- 448 BELLA OF NAPOLI
- 450 CONSOLIDATED CLUB
- 451 C4I/POOL
- 451A C4I VOLLEYBALL COURT
- 452 EXCHANGE
- 453 CAPO INN (LUB/THREATRE/CHAPEL)

- 453 CAPO INN (LUB/THREATRE/CHAPEL)
- 455 ENERGY BLDG #1
- 457 MEDICAL \ DENTAL CLINIC
- 458 CHILD DEVELOPMENT CENTER
- 459 WATER TREATMENT PLANT
- 461 EAST PARKING GARAGE
- 461A SEWAGE PUMP STATION
- 465 KEWEL
- 463A ELECTRICAL SUBSTATION
- 464 SMALL ARMS MAGAZINE
- 464A COLAN 10
- 465 SHIFF KIT MAGAZINE #1
- 466 SHIFF KIT MAGAZINE #2
- 467 EAST GATE HOUSE
- 468 PASS & LD. @ EAST GATE
- 469 CASWELL MOBILE FIRING RANGE
- 470 CASWELL MOBILE FIRING RANGE STORAGE
- 471 ENERGY BLDG #2
- 476 FILLING STATION & UNDERGROUND TANKS
- 484 TRAILER #1 MOTOROLA
- 485 TRAILER #2 MOTOROLA
- 486 TRAILER #3 ADMIN OFFICE
- 487 PASS & LD. @ WEST GATE
- 488 WEST GATE HOUSE
- 496 ALENIA BLDG
- 497 DESCA CAPO WAREHOUSE

BASE-WIDE DESIGNATED SMOKING AREAS



DESIGNATED SMOKING AREAS	REVISION BY	THOMPSON
LOCATION PLAN	DATE	5/28/13
CAPODICHINO BASE LAYOUT	PROJECT IN CHARGE	NAVAL FACILITY
	PROJECT MANAGER	NAVAL FACILITY
	PROJECT SUPERVISOR	NAVAL FACILITY
	PROJECT ENGINEER	NAVAL FACILITY
	PROJECT ARCHITECT	NAVAL FACILITY
	PROJECT CONTRACTOR	NAVAL FACILITY
	PROJECT DESIGNER	NAVAL FACILITY
	PROJECT REVIEWER	NAVAL FACILITY
	PROJECT CHECKER	NAVAL FACILITY
	PROJECT APPROVER	NAVAL FACILITY
	PROJECT SIGNATURE	NAVAL FACILITY
	PROJECT TITLE	NAVAL FACILITY
	PROJECT NUMBER	NAVAL FACILITY
	SCALE	N/A
	COORDINATE SYSTEM	D
	NAVAL DRAWING NO.	
	SHEET	OF
	DRAWING TITLE	



**DEPARTMENT OF THE NAVY**  
U.S. NAVAL SUPPORT ACTIVITY, NAPLES, ITALY  
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NAVSUPPACTNAPLESINST 5100.10B  
N35  
**16 SEP 2019**

NAVSUPPACT NAPLES INSTRUCTION 5100.10B

From: Commanding Officer, U.S. Naval Support Activity, Naples, Italy

Subj: TOBACCO POLICY

Ref: (a) SECNAVINST 5100.13E  
(b) NAVSUPPACTNAPLESINST 11101.12A

Encl: (1) NAVSUPPACT Naples Designated Tobacco Use Areas Capodichino  
(2) NAVSUPPACT Naples Designated Tobacco Use Areas Support Site, Gricignano

1. Purpose. To issue guidance and assign responsibilities to maintain compliance with references (a) and (b), for U.S. Naval Support Activity, (NAVSUPPACT), Naples Italy.
2. Cancellation. NAVSUPPACTNAPLESINST 5100.10A
3. Scope and Applicability. This policy is applicable to military, civilian, contract personnel, host nation, dependents and visitors while onboard NAVSUPPACT Naples to include all vehicles, buildings, and facilities. The policy does not cancel or supersede other instructions where tobacco use is controlled by fire, explosives or other safety considerations.
4. Policy
  - a. It is NAVSUPPACT Naples policy to provide protection from involuntary exposure to tobacco product residue in NAVSUPPACT Naples facilities. Per reference (a), NAVSUPPACT Naples will strive to create a healthy work environment that supports abstinence and discourages use of tobacco products per reference (a) which includes but is not limited to both smoking and smokeless tobacco. We will also assist those individuals who desire help to quit tobacco use.
  - b. Tobacco use is permitted in designated areas only per reference (a) and (b). Designated tobacco use areas aboard Capodichino are indicated in enclosure (1) and designated tobacco use areas in Gricignano are outlined in enclosure (2). Any additions or modifications to enclosures (1) or (2) require coordination with the NAVSUPPACT Naples Commanding Officer (CO).
  - c. Tobacco use is specifically PROHIBITED in the following areas per reference (a) and (b):
    - (1) All Navy owned, leased or occupied buildings;
    - (2) Alleys/passages between buildings;
    - (3) Stairways, ramps, loading docks leading to building entries and exits;

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- (4) Within 50 feet of building main entries and exits;
- (5) In front or near air intake ducts;
- (6) In common areas within Family Housing buildings;
- (7) All government owned, leased or rented vehicles.

d. Personnel are required to dispose of tobacco use products in the containers/ashtrays available in the designated tobacco use areas. Personnel will not dispose of matches, cigarette/butts, cigars and tobacco associated products on the ground. Disposal of discarded tobacco use materials around and near designated tobacco use areas but not in proper waste receptacles, or in other facilities such as parking garages, is considered littering and is a violation of this policy.

#### 5. Responsibilities

- a. NAVSUPPACT Naples CO will ensure tobacco use is consistent with references (a) and (b).
- b. U.S. Naval Hospital, Naples, Italy, and Branch Health Clinic, Capodichino, will offer Tobacco Cessation programs on a walk-in basis.
- c. All levels of NAVSUPPACT Naples supervision will instruct all personnel, contractors and visitors in their area on the requirements of this policy.
- d. All NAVSUPPACT Naples personnel will comply with the requirements of this policy, including use of containers/ashtrays for discarded tobacco use materials and provide other personnel, contractors and visitors with directions to designated tobacco use areas as necessary.
- e. Department Heads and tenant commands will coordinate resolution of all problematic tobacco use-related issues pertaining to civilians, U.S. and host nation, with the Human Resources Office, Labor and Employee Relations Division.

#### 6. Action

a. The last Friday of the month will be designated as “Smoke Out” day from 0800-0900 across the installation. Tenant commands will assist in providing personnel to clean designated tobacco use areas. If the last Friday falls on a Day of No Scheduled Activity (DONSA), it will be completed on the last working day prior to the DONSA.

7. Records Management. Records created as a result of this instruction, regardless of media and format, must be managed per SECNAV M-5210.1.

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8. Review and Effective Date. Per OPNAVINST 5215.17A, NAVSUPPACT Naples will review this instruction annually on the anniversary of its effective date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will automatically expire 10 years after effective date unless reissued or canceled prior to the 10-year anniversary date, or an extension has been granted.

  
T. A. ABRAHAMSON

Releasability and distribution:

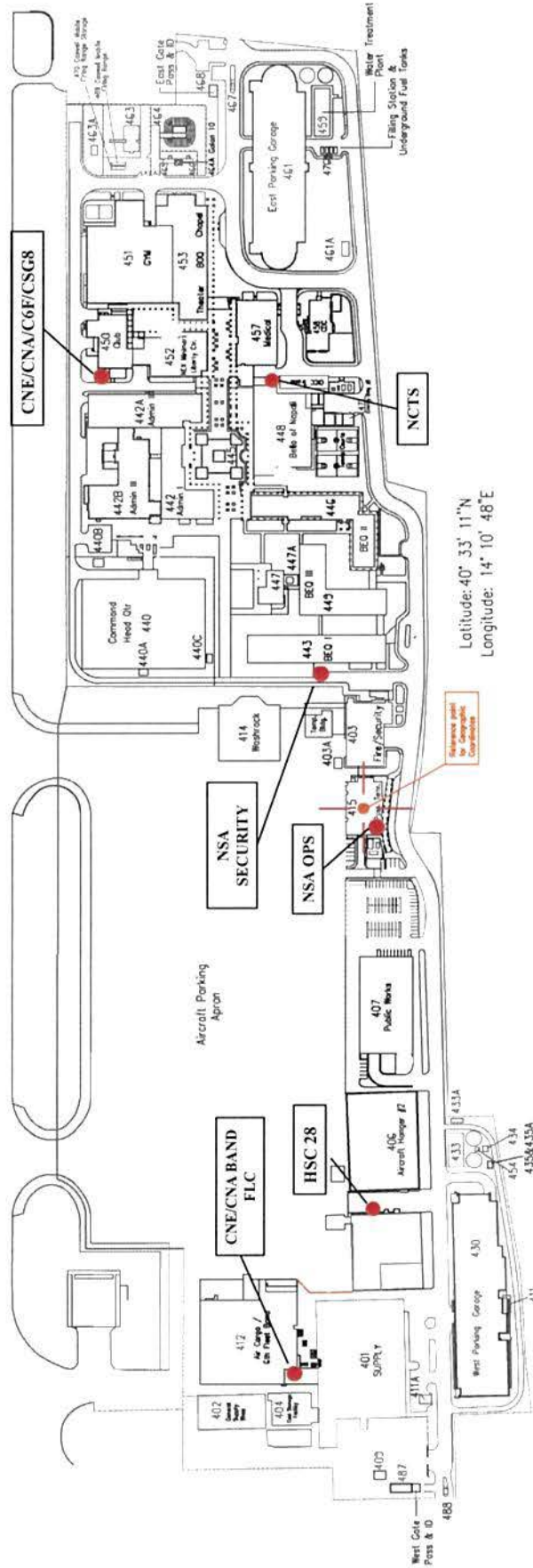
NAVSUPPACTNAPLESINST 5216.4CC

Lists: I through IV

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# NAVSUPPACT NAPLES DESIGNATED TOBACCO USE AREAS CAPODICHINO



- 453 CAPO INN (LB/THREAT/DHAPL)
- 455 ENERGY BLDG #1
- 457 MEDICAL / DENTAL CLINIC
- 458 CHILD DEVELOPMENT CENTER
- 459 WATER TREATMENT PLANT
- 460 WATER TREATMENT PLANT
- 461A SEWAGE PUMP STATION
- 463 KENNEL
- 463A ELECTRICAL SUBSTATION
- 464 SMALL ARMS MAGAZINE
- 464A COLAR TO
- 465 SWIFT #1 MAGAZINE #1
- 466 SWIFT #1 MAGAZINE #2
- 467 EAST GATE HOUSE
- 468 PASS & LD. @ EAST GATE
- 469 CASWELL MOBILE FIRING RANGE STORAGE
- 470 CASWELL MOBILE FIRING RANGE STORAGE
- 476 FILING STATION #1 UNDERGROUND TANKS
- 484 TRAILER #1 MOTOROLA
- 485 TRAILER #2 ADMIN OFFICE
- 486 PASS & LD. @ WEST GATE
- 487 WEST GATE HOUSE
- 488 ALFA BLDG
- 496 CAPO INN (LB/THREAT/DHAPL)
- 497

- 434 POTABLE WATER PUMP STATION
- 435 HYDRAULIC PUMP HOUSE
- 435A FIRE PROTECT WATER TANK (UNDERGROUND)
- 440 CH
- 440A ELECTRICAL SUBSTATION
- 440B ELECTRICAL SUBSTATION
- 440C CB QUARD SHACK
- 441 ELECTRICAL SUBSTATION #6
- 442 ADMIN 1
- 442A ADMIN 2
- 443 BACHELOR HOUSING (BEO #)
- 444 BACHELOR HOUSING (BEO #)
- 445 FLAG POLE
- 446 BACHELOR HOUSING (BEO #)
- 447 MARINE GENERAL PURPOSE BLDG
- 447A ELECTRICAL SUBSTATION
- 448 ELLA (BAR/CLUB)
- 449 COM BAR/CLUB
- 451 COM POOL
- 451A GYM/VOLLEYBALL COURT
- 452 EXCHANGE
- 453 CAPO INN (LB/THREAT/DHAPL)

- 401 SUPPLY WAREHOUSE
- 402 GENERAL SECURITY
- 403 FIRE & SECURITY
- 403A ELECTRICAL SUBSTATION
- 404 COLD STORAGE FACILITY
- 405 PUBLIC WORKS FACILITY
- 406 ENGL SWITCH STATION
- 409 NAVY SWITCH STATION
- 411 ELECTRICAL SUBSTATION
- 411A AIR CHARG TERMINAL / 4TH FLT BAND
- 412 AIR PASSENGER TERMINAL
- 415 AIR PASSENGER TERMINAL
- 416 AIR PASSENGER TERMINAL
- 417 AIR PASSENGER TERMINAL
- 418 AIR PASSENGER TERMINAL
- 423 PEST CONTROL OFFICE (TRAILER)
- 424 HANGARBALL COURT
- 426 LEPA #1
- 428 ALUMINUM CONTROL CENTER
- 430 WEST FIRING GARAGE
- 431 WEST FIRING GARAGE
- 433A ELECTRICAL SUBSTATION



16 SEP 2019

# NAVSUPPACT NAPLES

## DESIGNATED TOBACCO USE AREAS

### SUPPORT SITE GRICIGNANO

- 2060 FRONT GATE
- 2060B PASS & ID at FRONT GATE
- 2071 FIRE DEPARTMENT
- 2072 VILLAGE FORUM EAST
- 2072B CHAPEL
- 2073 HOUSING OFFICE
- 2074 HOUSING MAINTENANCE
- 2075 PWD
- 2076 AUTOWOOD HOBBY SHOP
- 2077 AFN
- 2078 MWR
- 2081 VEHICLE PROCESSING CENTER
- 2082 USNH
- 2087 BEQ
- 2088 VETERINARIAN SVCS
- 2089 FITNESS CENTER
- 2091 NAVY EXHCANGE
- 2091A COMMISSARY
- 2092 AUTOPORT
- 2093 BACK GATE

● BASEWIDE DESIGNATED TOBACCO USE AREAS

